

8 December 1970

MEMORANDUM FOR: Task Force Leader/Human Resources System

SUBJECT : Delay in receiving a reply on Position Language
Development (POLAND) Design Requirements Statement

PROJECT : POLAND

STAT Executive Secretary of the Language Development Committee, informed me today that the Language Development Committee will not be able to send a formal reply to the Design Requirements Statement for POLAND until after 7 January 1971, which is the next date that they will hold a formal meeting.

He further indicated that it was unfortunate that the committee had not received copies of the Design Requirements Statement until 3 December 1970.

For your information the following is the distribution list of the POLAND Design Requirements Statement to components outside the Human Resources Area.

<u>OFFICE</u>	<u>NO. OF COPIES</u>	<u>DATE</u>
Director of Personnel	1	1 Sep 1970
Inspector General	1	14 Sep 1970
Statistical Reporting Branch/OP	1	6 Oct 1970
Position Management and Compensation Division/OP	1	4 Nov 1970
Language Development Committee	7	3 Dec 1970

Group Leader/HRS

STAT

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Delay in receiving formal reply on the Position Language Development (POLAND) Design Requirements Statement from the Language Development Committee

FROM: [Redacted] EXTENSION NO. [Redacted]
DATE 9 Dec 1970

TO: (Officer designation, room number, and building) DATE RECEIVED FORWARDED OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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